

CITY OF SAN ANTONIO  
HISTORIC PRESERVATION OFFICE

**REPAIR/MAINTENANCE APPLICATION**

DATE: \_\_\_\_\_

To be completed by the applicant, signed and filed with the City of San Antonio Historic Preservation Officer.

Property Location (Street Address) \_\_\_\_\_

Historic District [ ] Landmark [ ] RiverWalk [ ] Public Property [ ] or Other [ ]

Parcel Identification: NCB \_\_\_\_\_ Block \_\_\_\_\_ Lot \_\_\_\_\_ Zoned \_\_\_\_\_

Name of Property Owner: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Business/Home Telephone: \_\_\_\_\_ Fax Number: \_\_\_\_\_

*(If different from Owner)*

Name of Applicant: \_\_\_\_\_

Address: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Business/Home Telephone: \_\_\_\_\_ Fax Number: \_\_\_\_\_

This form is used only for:

1. General repair, using "SAME" material and design as original with photographs of area where work is to be done.
2. Repainting with "SAME" color (paint sample MUST be attached to this application).
3. Reroofing, using "SAME" type material and color.
4. Repair of sidewalk/driveways/curbs.

Owner/Applicant is requesting permission to: (describe clearly and in detail all architectural alterations to be made in addition to other requests, an additional sheet may be used).

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

**THIS FORM DOES NOT TAKE THE PLACE OF A BUILDING PERMIT, which must be obtained, from the City of San Antonio, Department of Development Services. ALL REPAIR/MAINTENANCE FORMS MUST BE DISPLAYED ON THE JOB SITE.**

\_\_\_\_\_  
Signed: Owner/Applicant

\_\_\_\_\_  
Ann Benson McGlone  
Historic Preservation Officer

this matter (**PHOTOGRAPH** showing the area where the work is to take place and a detailed list including the scope of work must be attached.)

General Repair using same material and design as original.

**REPAINT** with the ***SAME*** color. (Paint sample **MUST** be submitted with form)

**REROOF** with the same type of material and color.

**REPAIR** sidewalks, driveways and curbs. (Site map with specifications)

**REPLACE/REPAIR** meter loops, air conditioning condensers. (Site map with specifications)

Under San Antonio Zoning Ordinance (Chapter 35, creating Historic Districts, RiverWalk and Landmarks) the following areas have been declared official City of San Antonio Historic Districts.

**NUMEROUS INDIVIDUAL ANDMARKS  
RIVER IMPROVEMENT OVERLAY – 1  
RIVER IMPROVEMENT OVERLAY – 2  
RIVER IMPROVEMENT OVERLAY – 3  
RIVER IMPROVEMENT OVERLAY – 4  
RIVER IMPROVEMENT OVERLAY – 5  
RIVER IMPROVEMENT OVERLAY – 6  
ALAMO PLZA  
ARSENAL  
AUDITORIUM CIRCLE  
CATTLEMAN SQUARE  
DIGNOWITY HILL  
FULTON  
GOVERNMENT HILL**

**HEALY-MURPHY  
HEMISFAIR  
KING WILLIAM  
LAVACA  
LA VILLITA &  
LA VILLITA EXPANSION  
LONE STAR BREWERY  
MAIN & MILITARY PLAZA  
MISSION  
MONTE VISTA  
MONTICELLO PARK  
MONTICELLO PARK II  
ST. PAUL SQUARE  
URSULINE ACADEMY**

*FAILURE TO OBSERVE THE RULES AND POLICIES SET FORTH UNDER THESE PROGRAMS* is a violation of the Municipal Code and is punishable by fine.

To obtain approval, fill out the form with the information requested, describing the exact work that you are requesting.

Sign the form and return the form to the Planning Department, 114 W. Commerce for processing. Approval must be received from the City Historic Preservation Officer.

The application is made in accordance with **Article 6, Chapter 35**, of the City of San Antonio Unified Development Code, Historic Districts and Landmarks.